

## Thoughts About Your Equipment Appraisal

This Planner will help you Decide what type of Appraisal you need (page 2)  
and a General Idea of how long it should take you (Page 3).

**NOTE: We suggest Using our “Equipment Appraisal KIT” to speed this all up:**

It includes our Best Insiders TIPS to save Time and Costs

- “Equipment Appraisal 101” eBook is an Insiders Guidebook
- Our Time Tested “Data Collection Form” in Microsoft Word
- Our Digital Asset Numbering PDF (Places a number on the equipment pic)
- And a 5% Discount Certificate (Our Ethical Bride for reading this)
- You have 2 ways to get these:
  1. Call us and we will email them for Free (800) 785-6061
  2. Buy them for \$7.00 (Offer sent by Email when you requested this report)

**Desktop Appraisal**

Internal Accounting  
IRS Donation  
Estate / Probate  
C Corp to S Corp Conversion

**Desktop or Onsite**

Buy / Sell Agreement  
Succession / Trust Planning  
Bankruptcy  
Finance / Leasing  
Partnership Dissolution  
Insurable Value  
Mergers & Acquisitions

**Onsite Appraisal**

Litigation  
SBA Loan  
Divorce Settlement  
Foreclosures

**Desktop vs. Onsite?**

Appraisals are based on the Reason of the Appraisal

*(The Client / Requesting Party often decides this...)*

**Value Level Choice?**

Choose the proper Value Level(s) to fit Your need.

**HIGH  
VALUES**

Fair Market Value In Continued Use  
Fair Market Value Installed  
Fair Market Value  
Insurance Cost New

**MID  
VALUES**

Fair Market Value Removed  
Orderly Liquidation

**LOW  
VALUES**

Forced Liquidation  
Liquidation Value In Place  
Salvage Value  
Scrap Value

Appraisal Due Date:

- \_\_\_\_\_

### General Preparation

- Choose Value Level(s) (based on reason)
  - 1. \_\_\_\_\_
  - 2. (Opt) \_\_\_\_\_
  - 3. (Opt) \_\_\_\_\_
- Prepare Basic Asset List (Depreciation Schedule) \_\_\_\_\_
- Choose Desktop or Onsite \_\_\_\_\_
- Call the Appraiser and get on the schedule: \_\_\_\_\_
- Clean / Repair the Equipment

## DESKTOP APPRAISAL PROCESS

### Collect Data In-house

- Make, Model, Year, SN/Vin, Miles, Hours, Condition, Options, General Description
- Get Good Data & Pictures

### Appraiser - Report

- Figure Minimum 1 Day
- Our Average is 2-3 days (Find out up front...)
- Quoted Time: \_\_\_\_\_

### NOTE about Payment:

- Regulations require payment before delivery.
- Upon completion: we instantly send a Digital PDF by Email of the Report and Priority Mail 2 Hard Bound Copies.

## ONSITE APPRAISAL PROCESS

### Schedule Data Collection

- Schedule the Appraiser to be Onsite, You will need a person who knows the equipment with them: Date \_\_\_\_\_
- Have Vin / Miles/ Etc. Ready

### Appraiser - Report

- Figure Minimum 2-3 days after the Onsite visit.
- Our Average is 3 days (Find out up front...)
- Quoted Time: \_\_\_\_\_

### NOTE about Payment:

- Regulations require payment before delivery.
- Most Appraisers require a retainer for Onsite.
- Upon completion: we instantly send a Digital PDF by Email of the Report and Priority Mail 2 Hard Bound Copies.

**appraisal.equipment**  
**800.785.6061**

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**Let us FOCUS on your Equipment Appraisal**  
**QUICK...SIMPLE...CERTIFIED**

## PLANNING CALENDAR FOR AN EQUIPMENT APPRAISAL

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY